United Nations ST/IC/1999/39

Secretariat

19 May 1999

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Central Support Services

Subject: **Relocation of the facilities of the North Delegates' Lounge**

1. The present circular is to advise that scheduled repairs will affect the usage of the Second Floor of the Conference Building during the summer months.

2. The roof of the Conference Building adjacent to the North Delegates' Lounge has been subject to deterioration for a number of years. The condition is not only unsightly, but has led to water damage in the offices below and, if not corrected, will deteriorate further and create unsafe conditions.

3. Major corrective reconstruction work is required. Although every effort will be made to minimize disruption, demolition and reconstruction work will inevitably create inconveniences such as noise, dust and odours.

4. In order to effect this work, during the period from 24 May to 31 August 1999 most of the North Delegates' Lounge will be blocked off. The following alternative arrangements will be made to alleviate any inconvenience:

(a) Seating will be reconfigured and relocated to the East and the West Foyer of the General Assembly Building;

(b) The Information and Reception Unit will remain in place;

(c) The Viennese Cafe at the 1B level will remain open until 8 p.m.

Other arrangements may be made to accommodate the upcoming special session of the General Assembly.

5. Areas of the Rose Garden may also be blocked off to pedestrian traffic during certain periods of the work.

6. Your cooperation during this urgently needed reconstruction work is much appreciated.

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* Expiration date of the present information circular: 31 August 1999.

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